

SAMPLE: a MACC member has printed this on a card and handed out to staff:

Emergency Response Script if ICE/Border Patrol/Dept. of Homeland Security is Onsite

1. If they come to the door or approach you, “Who are you and why are you here?”
2. “You do not have [Organization’s] permission to be here. This is private property and you are trespassing. Please leave.”
3. Call 911 and ask local law enforcement to come assist with removing them from the premises.
4. If ICE/Border Patrol/Dept of Homeland Security press for more information or try to enter the building, “I am not authorized to speak with you but will call an authorized representative to come onsite. Please wait outside.”
5. If they say they have a warrant, “I am not authorized to accept a warrant on [Organization’s] behalf. I will call an authorized representative to come onsite. Please wait outside.”
6. Do not otherwise engage with them.
7. If they get inside, try to contain them away from the most private areas but do not obstruct.
8. Follow the notification protocol.
9. Record interactions when possible to safely do so.