

Together we
can access
expertise,
talent, and
leverage
resources to
achieve quality
none of us
could achieve
on our own.

COLLABORATIVE NONPROFIT INFORMATION TECHNOLOGY

LEVERAGE COLLABORATIVE SUPPORT AND ECONOMY OF SCALE

Through the CommonWealth's exceptional facilities management support and leadership, we go above and beyond to provide focused management that manages risk, brings cost savings, and strengthens efficiency within an organization.

We are able to leverage our time, contracts, and relationships across our members to provide more sustainable management of facilities and capital investments.

Our low-cost facilities support focuses on our members' greatest concerns: risk management, HVAC and mechanicals, licensing and inspections, and safety.

Volume purchasing agreements help lower our members' facility management costs.

Expert help for core facilities functions, including

- Risk management
- Mechanicals and utilities
- Licensing, inspections and compliance
- Support for on-site leadership

SOLUTIONS THAT ALLEVIATE YOUR FACILITIES "HEADACHES"

We take care of member's biggest facility headaches, including:

- Managing your property and liability insurance coverage
- Report insurance incidents and claims
- Provide direct management of core facility operations, including HVAC, trash removal, utilities, pest control, copiers, security and alarms)
- Manage required safety and compliance inspections
- Negotiate volume pricing and discounts from third-party service providers
- Maintain and distribute a list of preferred vendors of facility services
- "Help desk" response for members' staff with responsibilities for facilities

INCLUDED IN OUR SERVICES

- Manage all lines of property and liability insurance coverage, including selection of broker(s), analysis of bids, execution of agreements as authorized, and processing of invoices for payment
- Provide initial reporting of incidents and claims, including facilitation of follow-up communications between Member and insurer
- Provide direct management of core facility operations (“core” defined as the following services: HVAC, trash removal, utilities, pest control, copiers, security and alarms), including securing services and products, oversight of vendor performance, schedule on-site activities, and processing invoices for payment
- Provide direct management of generally required safety and compliance inspections, including fire panels, fire extinguishers, emergency lights, kitchen fire suppression systems, city fire and boiler inspections
- Maintain and distribute a list of preferred vendors of facility services (including verifying insurance, licensing and bonding)
- Limited, “ad hoc” consultation to network of facility key contact staff regarding facility maintenance needs, minor remodeling/improvement projects (at existing buildings), and responding to safety concerns or building emergencies

EXCLUDED SERVICES

- Routine maintenance activities, including support for custodial/janitorial needs
- Management of building keys, security cards, or other access management systems
- Vehicle and fleet management/support (other than securing vehicle insurance)
- Support for telecommunications services and devices
- Acquisition or disposal of assets not specifically identified in the list of included services (above)
- Support for major remodeling projects, development of new facilities, lease management, relocation
- Licensing, compliance and inspections support for specialized functions such as day care, housing, etc.
- Facility-level or organization-level safety teams